

Prafulla Chandra College

NAAC REACCREDITED
(Formerly City College Com.Dept.
South Kolkata Evening)



ব্রহ্মচর্যম লভতে জ্ঞানম

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Ref. No. : _____

Date : 30.08.2018

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of Prafulla Chandra College will be held on 04.09.2018 (Tuesday) at 7:00 p.m. in the Principal's Room to discuss the following agenda.

All members are earnestly requested to attend the meeting to make it a success.

P.P.
Chairperson,
IQAC

Sonali Roy
Co-ordinator,
IQAC *30/8/18*

Principal
Prafulla Chandra College
23/49, Gariahat Road
Kolkata-700 029

Agenda:

1. To discuss about future course of action to enhance the quality of the college.
2. To consider the names of external members.
3. Submission of AQAR for 2017-18.
4. To discuss about working committee under IQAC.
5. Academic affairs relating to introduction of CBCS system under B.A./B.Sc Programmes.
6. To discuss about introducing Add-on or Certificate courses from the current Academic session.
7. Miscellaneous.



মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	1
তারিখ / Date	4.9.18

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	7:00 pm

১। ১. R.P.	৮। ৮. J.M. 4.9.18	১৫। ১৫. shoy 4.9.18.
২। ২. Dr 4/9/18	৯। ৯. [Signature] 4/9/18	১৬। ১৬.
৩। ৩. [Signature] 4/9/18	১০। ১০. [Signature] 4/9/18	১৭। ১৭.
৪। ৪. [Signature] 4/9/18	১১। ১১. [Signature] 04/09/18.	১৮। ১৮.
৫। ৫. [Signature] 4/9/18	১২। ১২. - [Signature] 04.9.18	১৯। ১৯.
৬। ৬. [Signature] 4.9.18	১৩। ১৩. [Signature] 4/9/18	২০। ২০.
৭। ৭. [Signature] 4.9.18	১৪। ১৪. P.V. 4.9.18	২১। ২১.

রেজল্যুশন / Resolution Adopted

A meeting of the Internal Quality Assurance cell (IQAC) of Prabulla Chandra college was held today the 4th September, 2018 at 7:00 PM in the Principal's Room of the college with Dr. Ratnakar Pani in chair.

The meeting discussed and resolved the following issues.

- Quality enhancement of the college:
 - It was resolved that students' behaviour and discipline related matter will be given utmost importance. It was also resolved that there is an urgent need for appointment of part-time teachers. To ensure internal environment of the college, an internal quality enhancement squad needs to be established was resolved. Another wing is required that will look into the segment of modernizing the college activities. It was also resolved that working committee will be established that will look into matters related to publication of journals and arrangement of seminars. It was also proposed

and resolved that a format will be developed for documenting the activities of teachers and students. It was resolved that the ^{internal} quality enhancement squad will comprise of at least 3 to 4 members.

2. To consider the names of external members:
- It was resolved that the following names proposed will be considered as names for external members.

- a) Dr. Shanti Sankar
- b) Dr. Shefali Maitra
- c) Dr. Sukanto Choudhury
- d) Dr. Sharmila Mitra
- e) Dr. Runa Bhattacharya, Principal, Bijoy Krishna Girls College.
- f) Mr. Chandrasekhar Ghosh, industrialist
CEO, Bardhan Bank.

3. Submission of AQAR for 2018.

- It was resolved that Prof. S. Garguly will submit the AQAR 2018.

4. To discuss working committee under IQAC -

- It was resolved that a committee will be established to prepare project regarding promotion of the college as a research centre. The committee will

be comprise of the following members:

- a) Dr. Kama Debnaray
- b) Dr. S. Sankar
- c) Dr. P. Paul
- d) Dr. S. Mukerjee
- e) Dr. S. Roy

It was also resolved that for internal quality enhancement squad the following will comprise

মিটিং রেজল্যুশন বহি

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.		উপস্থিত সভ্যগণের নাম NAME OF MEMBERS PRESENT	স্থান / Place	
তারিখ / Date			সময় / Time	
১। ১.		৮। ৪.	১৫। ১৫.	
২। ২.		৯। ৯.	১৬। ১৬.	
৩। ৩.		১০। ১০.	১৭। ১৭.	
৪। ৪.		১১। ১১.	১৮। ১৮.	
৫। ৫.		১২। ১২.	১৯। ১৯.	
৬। ৬.		১৩। ১৩.	২০। ২০.	
৭। ৭.		১৪। ১৪.	২১। ২১.	

নং / No.	রেজল্যুশন / Resolution Adopted
	<p>As members:</p> <p>a) Dr. Keka Dulla Roy</p> <p>b) Prof. A. Mukhopadhyay</p> <p>c) Prof. T.K. Pal</p> <p>d) Prof. M. Das</p> <p>e) Prof. S. S. Mandal</p> <p>e) General Secretary, Students' Union.</p>
	<p>5) Coordinator, Dr. S. Roy opened the discussion on commencement of CBCS system for B.A./B.Sc course from the current academic session 2018-19. The modalities (specified by the university) of the curriculum delivery for different subjects were discussed at length. The coordinator of BAC requested the convenor of Academic sub-committee and Routine committee to take necessary steps relating to preparation of Routine & distribution of syllabus for commencement of the new academic session.</p>
	<p>Agenda 6. Principal, Dr. R. Paul, proposed that the departments should start conducting Add-on or value added courses along with the regular course.</p>

নং / No.

রেজল্যুশন / Resolution Adopted

of teaching-learning. It was unanimously resolved that Add-On courses be organised as per the convenience of the teachers and students of the respective departments and the Heads of the departments were requested to initiate the process of formulating the course brochure and other necessary documents.

7. Miscellaneous : No issues were raised.

The meeting ended with a vote of thanks to and from the Chair.

Read and Confirmed

R. T.

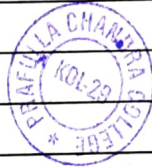
Sonali Roy

Coordinator

IQAC

Prafulla Chandra College

Principal
Prafulla Chandra College
23/49, Garinhat Road
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Ref. No. : _____

Date : 15.11.18

NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) of Prafulla Chandra College will be held on 27.11.2018 (Tuesday) at 7.00 p.m. in the Principal's Room to discuss the following agenda.

All members are earnestly requested to attend the meeting.

P.R.
Chairperson,
IQAC

Principal
Prafulla Chandra College
23/49, Gariahat Road
Kolkata-700029

Sonali Roy 15/11/18
Co-ordinator,
IQAC

Agenda:

1. Confirmation of the minutes of the last meeting held on 04.09.2018.
2. Submission of AQAR for 2018.
3. Miscellaneous.



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Ref. No. : _____

Date : _____

NOTICE

Date: 27.11.2018

The meeting of IQAC slated on today 27.11.2018 at 7.00 p.m. in the Principal's room of the college premises postponed due to unavoidable circumstances. The postponed meeting will be held on **Tuesday, 04.12.2018** at **7.00 p.m.** in the Principal's Room of the college premises with the same agenda.

Members are requested to attend the meeting.

R.P. —
Chairperson,
IQAC

Principal
Prafulla Chandra College
23/49, Gariahat Road
Kolkata-700029



Sonali Roy
Co-ordinator,
IQAC

27/11/18

মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	2
তারিখ / Date	4.12.18

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	Principal's Room
সময় / Time	7:00 PM.

১। ১.	R.P.	৪। ৮.	৪/12/18	১৫। ১৫.
২। ২.		৯। ৯.	4/12/18	১৬। ১৬.
৩। ৩.		১০। ১০.	4/12/18	১৭। ১৭.
৪। ৪.	SR	১১। ১১.	4/12/18	১৮। ১৮.
৫। ৫.		১২। ১২.		১৯। ১৯.
৬। ৬.		১৩। ১৩.	4/12/18	২০। ২০.
৭। ৭.		১৪। ১৪.		২১। ২১.

নং / No.	রেজল্যুশন / Resolution Adopted
	The postponed meeting of the IQAC of the college was held today the 4th December, 2018. (Tuesday) at 7:00 pm in the principal's room with Dr. R. Pani in chair.
	The meeting discussed & resolved the following issues.
	Agenda 1. Minutes of the last IQAC meeting held on 4.9.18 was read & confirmed.
	Action Taken Report :
	The experts from different fields, whose names were proposed as external members of the IQAC, were duly approached and eventually inducted into the committee, on the basis of their consent.
	Agenda 2: The report of AQAR 2017-18 was placed before the house. The house accepted the report & resolved that the same be placed before the Governing Body for final approval.
	Agenda 3: Miscellaneous.
	No issues were raised.
	The meeting came to an end with

nr / No.

রেজল্যুশন / Resolution Adopted

a vote of thanks to it from the
Chair.

Read and Confirmed

Sonali Roy

Coordinator
IQAC

Prafulla Chandra College

R.P.M.

Principal
Prafulla Chandra College
23/49, Gariahat Road
Kolkata 700029



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Ref. No. : _____

Date : _____

NOTICE

Date: 15.02.2019

A meeting of the Internal Quality Assurance Cell (IQAC) of Prafulla Chandra College will be held on 26.02.2019 (Tuesday) at 7.00 p.m. in the Principal's Room to discuss the following agenda.

All members are earnestly requested to attend the meeting.

R.M.
Chairperson,
IQAC

Sonal Roy 15/2/19
Co-ordinator,
IQAC

Principal
Prafulla Chandra College
23/49, Gariahat Road
Kolkata-700 029

Agenda:

1. Confirmation of the minutes of the last meeting held on 04.12.2018.
2. Organisation of Seminar, Workshop etc.
3. Publication of Departmental Journal
4. Miscellaneous.



মিটিং রেজল্যুশন বই

MEETING RESOLUTION BOOK

মিটিং নং/Meeting No.	3
তারিখ/Date	26.02.19

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান/Place	Principal's Room
সময়/Time	7:00 PM

১। ১. R.P.	১৫। ১৫.
২। ২. V.	১৬। ১৬.
৩। ৩. Dr. 26/2/19	১৭। ১৭.
৪। ৪. R.P. 26/02/2019	১৮। ১৮.
৫। ৫. P 26/2/19	১৯। ১৯.
৬। ৬. home day	২০। ২০.
৭। ৭. Roy 26/2/19	২১। ২১.
৮। ৮. Sg 26.2.19	
৯। ৯. Pancharan	
১০। ১০. Shilpa Chatterjee 26/2/19	
১১। ১১. B. 26/2/19	
১২। ১২. 26/2/19	
১৩। ১৩. Jm 26/2/19	
১৪। ১৪. 26.2.19	

নং / No. রেজল্যুশন / Resolution Adopted

A meeting of the Internal Quality Assurance Cell (IQAC) of Pratulla Chandra College was held today the 26th February, 2019 (Tuesday) at 7:00 pm in the Principal's room ~~to discuss~~ with Dr. Ratnakar Pani in chair.

The meeting discussed & resolved the following issues.

Agenda 1: The minutes of the last IQAC meeting held on 4.12.18 was read & confirmed.

Agenda 2: To prepare for forthcoming NAAC visit in 2021.

With the permission of the chair this agenda was incorporated and discussed first.

The coordinator briefly discussed about the 7 criteria of SSR with special mention of criterion 5 which is related to student support & progression.

Dr P. Paul mentioned that the placement cell needs to be made properly functional and suggested that a proper placement-officer be appointed to maintain contact with the industry.

⑥ The coordinator, Dr. S. Roy mentioned that the Grievance Redressal Cell also needs to be strengthened.

The Principal stressed on the keeping records of Guardian Meets properly and elaborated on the guideline of keeping such records.

The Principal then suggested that the seven criteria be distributed to seven teams comprising of two teachers in each team to look into the criteria's in depth & identify the scope of improvement in each area. He suggested to meet each group separately & then to go for a composite meeting to discuss about the NAAC related affairs.

It was unanimously resolved that ~~the~~ seven teams comprising of two teachers each be formed and the seven criteria be distributed to them for studying.

Agenda 3 :

① Prof. P. K. Roy proposed to organise a seminar in collaboration with IQAC, Jadavpur University. It was recorded by Dr. P. Paul.

It was resolved that a proposal be prepared & submitted to Jadavpur University.

② The Principal ~~suggested~~ ~~and~~ ~~proposed~~ suggested that Department of Bengali, English, History and Political Science should plan for an interdisciplinary seminar, prepare a proposal on "Partition Migration and Displacement".

মিটিং রেজল্যুশন বহি


MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	
তারিখ / Date	

উপস্থিত সভ্যগণের নাম
NAME OF MEMBERS PRESENT

স্থান / Place	
সময় / Time	

১। 1.	৮। 8.	১৫। 15.
২। 2.	৯। 9.	১৬। 16.
৩। 3.	১০। 10.	১৭। 17.
৪। 4.	১১। 11.	১৮। 18.
৫। 5.	১২। 12.	১৯। 19.
৬। 6.	১৩। 13.	২০। 20.
৭। 7.	১৪। 14.	২১। 21.

নং / No.	রেজল্যুশন / Resolution Adopted
	and submit it to ICSSR for funding
	③ Prof. P.K. Roy suggested that a Quality enhancing workshop be organised in collaboration with IQAC, University of Calcutta.
	Agenda 4 :- The Principal suggested that a multidisciplinary research journal be published by the college. It was resolved that a fund be allocated by the college for this purpose.
	Agenda 5: Miscellaneous
	Prof. S. K. Nath mentioned that the registration of Alumni Association of the college needs to be done immediately as the earlier registration stands dismissed.
	The meeting came to an end with a vote of thanks to the chair Read and confirmed
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <p>Sonali Roy Coordinator IQAC</p> </div> <div style="text-align: center;">  </div> <div style="text-align: center;"> <p>Principal Profulla Chandra College 23/49, Calcutta Kolkata-700</p> </div> </div>