



Ref. No.: _____

Date : _____

Report of Action Taken on Feedback by the Institution (2019-2020)

Feedback from Teachers	Action taken
Need for guidelines regarding adopting quality improvement measures for the college	A Quality Enhancement Workshop was conducted for guidance regarding the overall quality enhancement of the college, on 25.09.2019.
Requirement of more books in accordance with newly introduced CBCS system	Text and reference books aligned with the new CBCS syllabus were purchased according to the suggestions of respective departments in the library. For books that were not available in print version, links to e-books were provided.
Need for discussions on mental health, gender, constitutional awareness, and other socially relevant issues on campus	An Interactive Session on Mental Health Awareness was organized on 13 September 2019. Special Lectures on Gender and Constitutional Awareness were also organized.
Need for more computers for teaching, and uploading of marks under CBCS	19 laptops were distributed among the teaching departments for ease in official work, and efficient integration of ICT in teaching-learning processes.

*** On the verbal demand of the faculty to switch to an online mode of teaching-learning for the benefit of students during the pandemic-induced lockdown from March 2020, the college introduced online classes from April 2020, following Special Routines for the purpose. Teachers uploaded study materials, PowerPoint presentations, and video lectures on 'E-Shikshak.' They also formed WhatsApp groups with students for effective dissemination of information and solving problems.

Feedback from Non-teaching Staff	Action taken
More computers needed for speedy handling of daily office matters	New computers were purchased, out of which six were dedicated to office use only.
Difficulties encountered while using new Office Software	An administrative training programme was conducted for the staff to increase efficiency.



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Feedback from Students	Action taken
Financial support required for economically disadvantaged students	18 students received financial support from the college under the Students Aid Fund. Fees concession were also provided to students.
Suitable training programmes for students to make them job-ready	Right Brains Technology conducted two 36-hour Certificate Courses on 'Advance Excel Training' and 'Web Designing by Photoshop and HTML.'
Need for purified water and more food options in the college canteen	A storage water purifier was installed in the canteen to provide pure drinking water, and a few more menu items were introduced at a reasonable price.
Students' Common Room needs renovation	Students' Common Room was renovated
Problem faced by students from economically disadvantaged sections in buying adequate data to attend online classes during the pandemic	Preparations for an e-LMS portal for the college were already under way when the pandemic struck. However, the sudden imposition of the lockdown sped up the procedure, and 'E-Shikshak,' the e-LMS portal of the college, was introduced in May 2020 as a repository of study materials, PPT and video lectures uploaded by teachers, with easy access provided to all students. The college stepped in to bridge the digital gap.



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